



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)
All India Institute of Medical Sciences, Raipur (CG)

G.E. Road, Tatibandh,
Raipur - 492099 (CG)
www.aiimsraipur.edu.in

No. RC/NF-D1/2024/276

Date: 01.03.2024

ADVERTISEMENT

FOR RECRUITMENT TO VARIOUS NON-FACULTY GROUP 'A' AND 'B' POSTS ON DEPUTATION BASIS AT AIIMS RAIPUR

Last date of receipt of application : 14.04.2024

The Director, AIIMS Raipur invites applications in the prescribed pro-forma from the Indian nationals working in various government department/organisations for the following positions on Deputation Basis:

S. No.	Name of the Post	Group	Pay Scale (7th CPC)	No. of Post
01.	Medical Superintendent	A	Level-14+NPA	1
02.	Superintending Engineer	A	Level-13	1
03.	Registrar	A	Level-12	1
04.	Chief Nursing Officer	A	Level-12	1
05.	Senior Analyst (System Analyst)	A	Level-12	1
06.	Central Sterile Services Department (CSSD) Officer	A	Level-11	1
07.	Librarian Selection Grade (Senior Librarian)	A	Level-11	1
08.	Senior Procurement cum Stores Officer	A	Level-11	1
09.	Principal Private Secretary	A	Level-11	2
10.	Executive Engineer (AC &R)	A	Level-11	1
11.	Executive Engineer (Electrical)	A	Level-11	1
12.	Executive Engineer (Civil)	A	Level-11	1
13.	Hospital Architect	A	Level-11	1
14.	Senior Administrative Officer	A	Level-11	1
15.	Assistant Controller of Examination	A	Level-11	1
16.	Stores Officer	A	Level-10	1
17.	Accounts Officer	A	Level-10	2
18.	Administrative Officer	A	Level-10	1
19.	Assistant Accounts Officer	B	Level-7	2
Total number of posts				22

I. Essential Eligibility Criteria: As given in **Annexure- A**.

II. Important instructions to candidates:

1. The deputation will be governed by the standard terms and conditions of deputation provided under the DoPT O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.
2. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.
3. The period of deputation shall not ordinarily exceed 03 years. However, the tenure of deputation may be extended as per the Govt. of India rules subject to requirement of the Institute.
4. As per the existing 'Recruitment Rules of Non-faculty posts for new AIIMS, 2015', the post of Registrar is on deputation/absorption basis.
5. As per the extant rules, applications of candidates from private sector **shall not** be considered for recruitment on deputation basis.
6. Officers who fulfil the prescribed eligibility criteria given in **(Annexure-A)** may submit their application in the attached format **(Annexure-B)** along with the following documents through proper channel to Recruitment Cell, AIIMS Raipur (address given below) so as to reach on or before the last date:-
 - (a) Application form completed in all aspect.
 - (b) Self-attested copies of educational qualification.
 - (c) Self-attested copies of experience certificates.
 - (d) APARs of latest five years.
 - (e) Vigilance clearance certificate.
 - (f) NOC issued by the competent authority from the parent organisation/cadre controlling authority.
7. The application form along with the requisite documents will be accepted only through **Speed/Registered Post**. The Institute shall not be responsible for any postal delay. Applications received after the last date will not be considered.
8. The envelope containing the application(s) should be super-scribed "**Application for the Post of on Deputation basis.**" The address for sending the application form along with supporting documents is given below:-

Recruitment Cell

2nd floor, Medical College Building
Gate No-5, AIIMS Raipur,
G.E. Road, Tatibandh,
Raipur – 492099 (C.G.)

9. While forwarding the applications, cadre controlling authorities are requested to ensure that the following documents are enclosed along with the application form and should be reach on or before the last date of submission of application form:-
 - (a) Duly attested photocopies of up-to-date APARs/Confidential Reports (CRs) of the latest 05 years of the concerned officer (applicant).
 - (b) Vigilance Clearance Certificate clearly stating that no vigilance/disciplinary proceedings are pending or contemplated against the candidate concerned.
 - (c) No Objection Certificate issued by the competent authority

10. All the information related to this recruitment will be published on the website of AIIMS Raipur (www.aiimsraipur.edu.in) from time to time. Hence, communication from candidates regarding recruitment process will not be entertained.

III. General Instructions to Candidates:

1. All India Institute of Medical Sciences, Raipur (CG) is an Autonomous Body under the Ministry of Health and Family Welfare, Govt. of India. It is established under the Act of Parliament. Service under the Institute is governed by the Act and the Rules & Regulations framed the Act.
2. Selected candidates are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Raipur.
3. The decision of the competent authority regarding the selection of candidates will be final and no representation / communication will be entertained in this regard.
4. The Director, AIIMS Raipur reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason.
5. Vacancies are subject to change and final selection will be as per findings of the Selection Committee.
6. A post may remain vacant in case of no candidate found suitable/selected.
7. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw any communication made to the candidate.
8. No TA/DA will be paid for appearing in the recruitment process which will be held at AIIMS Raipur or any other place as decided by the Director, AIIMS Raipur.
9. All the communication to candidates regarding recruitment process will be made through email ID provided by them in their application form.
10. All the information / updates related to the recruitment will be uploaded on the website of the AIIMS Raipur (www.aiimsraipur.edu.in). Candidates are advised to regularly visit the website of AIIMS Raipur for updates.
11. In case of any assistance or clarifications regarding the recruitment, candidates may contact: recruitment@aiimsraipur.edu.in. Candidate must mention his/her Name and post applying/applied in the Subject line of e-mail. They may also call on **0771-2577267** for clarification, if any.

Sd/-
Dy. Director (Admin.)
AIIMS Raipur (CG)

Essential Eligibility Conditions

S. N.	Post Name	Medical Superintendent (Group 'A')
1	Pay Scale	Level-14 as per 7 th CPC + NPA
	Essential Eligibility Conditions	<p>1. A Medical qualification included in the I or II Schedule or part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualification included in part II or third schedule should also fulfil the conditions specified in Section 13 (3) of the Act.</p> <p>2. A Postgraduate qualification, e.g. MD or MS or a recognized qualification equivalent thereto</p> <p>Or</p> <p>M.H.A. (Masters in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India.</p> <p>Experience:-</p> <p>Ten Years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.</p>
2	Post Name	Superintending Engineer (Group 'A')
	Pay Scale	Level-13 as per 7 th CPC
	Essential Eligibility Conditions	<p>Employees of the Central/State/Union Territory Governments/Universities/Central Statutory/Autonomous Bodies/Public Sector Undertakings/Research & Development organizations holding analogous post.</p> <p>Or</p> <p>Executive Engineers with 5 years of regular service in the grade pay of Rs. 7600 (Pay level 12 as per 7th CPC).</p> <p>Or</p> <p>Executive Engineer with 10 years of regular service in the grade pay of Rs. 6600 (Pay level 11 as per 7th CPC).</p>
3	Post Name	Registrar (Group 'A')
	Pay Scale	Level-12 as per 7 th CPC
	Essential Eligibility Conditions	<p>Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations having the following educational qualification and experience:</p> <p>Essential:</p> <p>1. A graduate of a recognized University.</p> <p>2. Seven years' experience of administration in a supervisory capacity or as a teacher in a University/teaching institution including conduct or examination and admission and assignment of teaching programmes for under graduate and postgraduate etc.</p> <p>Desirable: A postgraduate degree.</p>
4	Post Name	Chief Nursing Officer (Group 'A')
	Pay Scale	Level-12 as per 7 th CPC
	Essential Eligibility Conditions	<p>Officers of the State/Central Government or Statutory/Autonomous Bodies:</p> <p>1. Holding analogous posts</p> <p>Or</p> <p>2. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 6600/- (Pay level 11 as per 7th CPC).</p> <p>Or</p> <p>3. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/- (Pay level 10 as per 7th CPC).</p>
5	Post Name	Senior Analyst (System Analyst) (Group 'A')
	Pay Scale	Level-12 as per 7 th CPC
	Essential Eligibility Conditions	<p>Officers from Ministries/Departments of Government of India/State Government/Union Territories/Statutory/Autonomous Bodies, holding analogous posts on regular basis or posts with GP of 6600 (Pay level 11 as per 7th CPC) and above with 5 years of regular service in this grade.</p>

6	Post Name	Central Sterile Services Department (CSSD) Officer (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers of Central/State Govt./Autonomous/Statutory Organization holding analogous post on regular basis. Or CSSD Supervisor with five/seven years of regular service in the grade pay of Rs. 5400/- (Pay level 10 as per 7 th CPC) or 4600/- (Pay level 7 as per 7 th CPC) respectively.
7	Post Name	Librarian Selection Grade (Senior Librarian) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations 1. Holding analogous posts on regular basis, Or 2. With at least 5 years regular service in the grade pay of Rs. 5400/- (Pay level 10 as per 7 th CPC) in the relevant field Or 3. With at least 6 years regular service in the grade pay of Rs. 4800/- (Pay level 8 as per 7 th CPC) in the relevant field Or 4. With at least 7 years regular service in the grade pay of Rs. 4600/- (Pay level 7 as per 7 th CPC) in the relevant field.
8	Post Name	Senior Procurement cum Stores Officer (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- (Pay level 10 as per 7 th CPC) and have 5 years' experience as a Stores officer on regular basis.
9	Post Name	Principal Private Secretary (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officer of Central/State Government or Central/State Statutory/Autonomous Bodies holding analogous posts or with at Least 7 years of regular service in the post with the grade pay of Rs. 4600 (Level-7 as per 7 th CPC) or higher.
10	Post Name	Executive Engineer (AC & R) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union Territories Engineering Services, and other Engineering Departments of the Central/State/PSU/Statutory/ Autonomous Bodies working holding analogous post. Or in PB-3 GP 5400 (Level-10 as per 7 th CPC) with 5 years of regular service in the grade. Or in PB-2 GP 4600 (Level-7 as per 7 th CPC) with 7 years of regular service in the grade.
11	Post Name	Executive Engineer (Electrical) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, Or ii. Assistant Engineer (Electric) with 5 years regular service in PB-3 in the grade pay of Rs. 5400/- (Level-10 as per 7 th CPC) Or iii. Junior Engineer (Electric) with 7 years of regular service in the grade pay of Rs. 4600. (Level-7 as per 7 th CPC)

12	Post Name	Executive Engineer (Civil) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies of Research and Development Organizations i. holding analogous posts on regular basis, Or ii. Assistant Engineer (Civil) with 5 year regular service in PB-3 in the grade pay of Rs. 5400/- (Level-10 as per 7 th CPC) Or iii Junior Engineer (Civil) with 7 years of regular service in the grade pay of Rs. 4600/- (Level-7 as per 7 th CPC)
13	Post Name	Hospital Architect (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Architects or officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered.
14	Post Name	Senior Administrative Officer (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) holding analogous posts on regular basis, Or (ii) with 5 years regular service in the grade pay of Rs. 5400/- (Level-10 as per 7 th CPC) in the relevant field. Note: The Departmental Administrative Officer with 5 years regular service in the grade pay of Rs. 5400/- (Level-10 as per 7 th CPC) will also considered along outsiders (deputationists). In case the Departmental Officer is selected for appointments to the post, it will be treated as having been filled by promotion.
15	Post Name	Assistant Controller of Examination (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies of Research and Development Organizations holding analogues posts on regular basis, Or at least 5 years of regular service in the post in the PB 3, with Grade Pay of Rs. 5400 (Level-10 as per 7 th CPC) or higher.
16	Post Name	Stores Officer (Group 'A')
	Pay Scale	Level-10 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/ Universities/Statutory, Autonomous Bodies or Autonomous Bodies or Research and Development Organizations 1. Holding analogous posts on regular basis, Or 2. with 2 years regular service in the grade pay of Rs. 4800/- (Level-8 as per 7 th CPC) Or 3. with 3 years regular service in the grade pay of Rs. 4600/- (Level-7 as per 7 th CPC) and having educational qualifications and experience as under: (i) Degree from a recognized University/Institution; (ii) Post-graduate degree/Diploma in Material Management from a recognized University/Institution; Or (iii) Bachelor's Degree in Material management from a recognized University/Institution and 3 years' experience in store handling (preferably medical stores).

17	Post Name	Accounts Officer (Group 'A')
	Pay Scale	Level-10 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, Or ii. with 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively (Level-8/Level-7 respectively as per 7 th CPC)
18	Post Name	Administrative Officer (Group 'A')
	Pay Scale	Level-10 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Government/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations I. holding analogues posts on regular basis, Or With 2/3 years regular service in the grade pay of Rs. 4800/-(Level-8 as per 7 th CPC) or 4600/-(Level-7 as per 7 th CPC) respectively in the relevant field.
19	Post Name	Assistant Accounts Officer (Group 'B')
	Pay Scale	Level-7 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies of Research and Development Organizations holding analogues posts on regular basis, Or Junior Accounts Officer with five years of regular service in the grade pay of Rs. 4200/- (Level-6 as per 7 th CPC).

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Annexure B

Application for the post of on deputation basis in AIIMS Raipur No. RC/NF-D1/2024/276, Dated 01.03.2024			
1.	Name and address in BLOCK letters:	Affix here recent passport size photograph	
2.	Father's Name		
3.	Date of Birth (DD/MM/YYYY)		
4.	Date of retirement under Central/State Government Rules		
5.	Educational Qualification	i)	
		ii)	
		iii)	
		iv)	
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
		Required (As per advertisement)	Possessed by the Applicant
	Essential:		
Desirable:			
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.		

Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.							
S. No	Name of the Office/Institute/Organization)	Post Held	Duration of Experience		Total Duration of Experience Year(s), Month(s), day(s)	Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
			From	To			
1.							
2.							
3.							
4.							
5.							
Total work experience in required Grade Pay:	 Year(s) Month(s) Day(s)					

9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)	
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong	
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University	
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn.	
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.	
15.	Whether belongs to SC/ST/OBC (if yes, please specify)	
16.	Contact Numbers & E-mail ID:	
	1) Office	
	2) Residence	
	3) Mobile	
	4) E-mail ID	
17.	If selected, specify the minimum required joining time	
	<i>Signature of the Candidate</i>	Candidate's Address:
	Date:	
	Countersigned:	
	_____ [Employer/Authorized Officer]	

Check list

Sr. No.	Particular	Yes/No
1.	Whether application forwarded by through proper channel/NOC attached?	
2.	Whether attested copies of the up-to-date APARs for last 05 (five) years attached?	
3.	Whether Vigilance Clearance Certificate attached?	
4.	Whether Integrity Certificate attached?	
5.	Statement of Minor/Major penalties imposed (if any) attached?	

Name of the Applicant :

Signature of the Applicant :

Note: Applications without forwarding through proper channel, vigilance clearance and complete CR Dossiers will not be considered.